



**Youth Day of Service (YDOS)
Project Proposal Template (For project leads only)**

IMPORTANT INSTRUCTIONS – PLEASE READ CAREFULLY BEFORE COMPLETING THIS FORM

1. Read all sections thoroughly and ensure you provide complete and accurate information in each part of this form.
2. Your proposed project must align with at least one Sustainable Development Goal (SDG) and demonstrate innovation, relevance, and sustainability in addressing a community need.
3. Your proposal must also show other sources of funding for your project in the situation where you are not selected as one of the grant recipients or where the amount disbursed is not enough to cover the entire cost of your project.
4. Please do not proceed with this application if you do not have a functional Dollar (USD) or Naira bank account. This is necessary for disbursing grant funds.
5. Only outstanding and innovative projects will be selected for funding. We encourage all applicants to embody the spirit of volunteerism and, where needed, crowdfund or seek additional support from friends, family, or community members to amplify the project's impact.
6. Submit your application [here](#)



| Field | Instructions/Example |
|---|---|
| Full Name | |
| Phone Number | <i>Kindly include your country code, e.g +234</i> |
| Country and city where you are implementing | <i>E.g., Togo, Lome</i> |
| Email Address (please make sure your email is correct) | |
| Project Team Members | <i>List full names, email and contact of team members</i> |
| Project Title | <i>Short, descriptive title of your project</i> |
| List 3 SMART objectives of your project <i>(SMART means S-Specific, M-Measurable, A-Achievable, R-Relevant, T-Time bound)</i> | <i>E.g. to train 50 unemployed youth in Agege, Lagos, on basic solar panel installation skills within 2 weeks (August 14–28, 2025) as part of a YDoS 2025 empowerment project</i> |
| SDG Focus Area | <i>List one SDG your project relates to</i> |



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| List 3 Expected Outcomes or Deliverables (What does success look like for your project?) | <i>E.g. by the end of the YDoS 2025 project, 80% of the 50 youth trained in Agege on solar panel installation will demonstrate improved technical skills and readiness for job placement or internship opportunities</i> |
| List Key Project Activities, Date, Duration, and Location (where activities will take place) | <i>E.g Activity: Community sensitisation on hygiene Duration - 1 day Date - August 3, 2025 Location - Ajegunle, Lagos</i> |
| How will you carry out the Project? (Describe the steps you will take to implement this project.) | <i>E.g Step 1: Mobilise volunteers Step 2: Conduct an awareness campaign Step 3: Implement clean-up Step 4: Post-activity follow-up</i> |
| List out your plans to monitor and evaluate your project (Describe the ways and tools you plan to use to track and assess your project outcomes) | |
| Number of Volunteers involved (Specify how many male and female volunteers are on your | <i>E.g. 20 Volunteers, 10 males, 10 females</i> |



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| team.) | |
| <p>Number of beneficiaries/participants to be reached <i>(These are the people you estimate to actively participate in or directly receive the services of your project)</i></p> | <p><i>E.g</i></p> <ul style="list-style-type: none"> • Youth trained in a workshop • Students who received school supplies • Community members who will attend a health outreach <p><i>(Specify how many males and females will be reached, Persons with Disability)</i></p> |
| <p>Project Sustainability Plan</p> <p>(What change do you expect to see after your project is completed? How will the project be sustained or followed up after YDoS?)</p> | <p><i>E.g. for a Tree planting Initiative, A community task force will be inaugurated to ensure the watering and maintenance of planted trees</i></p> |
| Additional Funding Plan | Will you raise extra funds/support beyond the subgrant? If yes, how? |
| <p>Consent to Media Use</p> <p><i>(Please note that all submitted media will be featured in LEAP Africa and its partners' reports and platforms)</i></p> | (Yes/No) |
| Do you have a dollar(USD) or Naira account? | Yes / No – <i>(Only applicants with USD and Naira accounts are eligible)</i> |



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BUDGET BREAKDOWN

| Budget Item | Description | Quantity | Estimated Cost (₦) |
|--|-------------|----------|---------------------|
| <i>List key expense items and estimated cost</i> | | | |
| | | | |
| Total | | | |